BOOK REVIEWS

problem not only from the writer's viewpoint but also from that of the reader. Thus, in addition to being good English, Functional English must be easily readable. A good introduction with a statement of the terms of reference, a logical arrangement of thought and argument, the selection of material for its relevance to the problem in hand and the presentation of facts at a pace at which they can be understood and remembered are just as important as well-constructed sentences. A wellwritten report should not only give information, but should also stimulate thought in the reader. There are useful chapters on the avoidance of circumlocutions and the use of generalisations, qualifications and metaphor. In writing this book the author has put his own principles into practice and the result is a well-written, interesting and stimulating publication which should be read by both students and post-graduate workers. The adoption by students of Professor Kapp's suggestions at an early stage would go far towards the production of laboratory notes of the high standard spoken of so frequently by examiners.

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